



ADMISSIONS POLICY

DATE CREATED:	27 th September 2021
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DATE APPROVED:	05/10/21
APPROVED BY:	KICKSTART BOARD
REVIEW DATE:	SEPTEMBER 2022

1. Introduction

Kickstart Academy is a Pupil Referral Unit (PRU) providing long-term places on a full-time basis, along with shorter term turn around placements for students in Key Stage 4 (Years 10 and 11) who are unable to remain in a mainstream educational environment. The aim for some students is to return to mainstream education; for other learners that are permanently excluded from school, the PRU becomes their last chance for formal education.

2. Referrals

The Kickstart Academy can accommodate the equivalent of 48 full-time or turn-around placements. Access to these placements is through the Telford and Wrekin Fair Access Panel (FAP) admission procedure. When the FAP has agreed a student will be referred to the Kickstart Academy, the following will take place:

- Information relating to that student will be collated from the school and any other agencies as appropriate (for example, Key Stage 2/3 data and supporting evidence; any SEN, mental health and medical needs; and behaviour reports)
- An informal visit to Kickstart and 'welcome meeting' will be arranged for the student and their parents/carers
- The student and their parent/carers must agree to the following before formal admission into Kickstart is confirmed:
 - Following of the Behaviour Policy
 - Meet educational attendance targets
 - Complete a formal learning assessment
 - Complete all essential school documentation

In certain circumstances students may be accommodated at Kickstart Academy as a turn-around placement or as an intervention placement. These placements will be organised through the FAP process.

3. Formal confirmation of admission

Once admission has been officially confirmed:

- A personalised timetable of provision at Kickstart (or offsite if appropriate) will be created
- The student will be set initial targets, discuss and agree behaviour and coping strategies, Kickstart rewards and the behaviour policy